

August 20, 2015,

**Dear HOLTF Workers and Volunteers,**

Child Protective Service Laws have changed. It is now mandatory for anyone having direct contact in any capacity with children to meet these requirements.

All volunteers and workers must obtain the following background checks and clearances:

1. Criminal History Record: PA State Police (no fee to register as a volunteer)
2. Child Abuse Clearance: PA Department of Human Services (no fee to register as a volunteer)
3. FBI Criminal History Record: \$28.75

[https://www.pa.cogentid.com/index\\_dpwNew.htm](https://www.pa.cogentid.com/index_dpwNew.htm) (register as a new volunteer)

If you have already obtained in the past year the above 3 checks, please submit them to me so that I can make copies which will be kept on file in the Church office. If your clearances are over 2 years old or incomplete, then it is time to immediately renew.

This must be completed as soon as possible. I have set a deadline of October 15, 2015 for all forms to be completed and submitted to me.

Please be aware of the necessity to get this process started and completed. This process takes time, especially due to the processing backlog.

***Thank you!***  
**Pastor Lynn Snyder**

Pastor  
House of the Lord Fellowship

P.S. This link states the reasons why there are Amendments to the Child Abuse Protective Laws:

<http://www.legis.state.pa.us/CFDOCS/LEGIS/LI/consCheck.cfm?txtType=HTM&ttl=23&div=00.&chpt=063.&CFID=224154444&CFTOKEN=11851291>